

Pathways Education and Training Solutions

Group Enrolment Form

To be used where two or more employees from the same organisation are attending.

CLIENT DETAILS

Contact for Group Booking :

Name _____ e-mail _____

Agency Address: _____ Suburb: _____

State: _____ Postcode: _____ Phone: _____ Fax: _____

I authorise the enrolment of the persons listed in the specified course. Signature: _____

Surname	First Name	Surname	First Name

Payment by WA Government Purchasing Card Accepted

PAYMENT DETAILS (Tick one and complete below as applicable)

Cheque _____ Direct Deposit _____ Invoice _____ Credit Card _____

Cheque No: _____ Name (s) on Cheque _____

Bank _____ Bank Address _____

Direct Deposit to : Pathways Education and Training Solutions

Bank and Branch : Bankwest, Bull Creek, WA 6149. BSB No. 306-110 Account No. 012433-0

Details for Invoicing :

Organisation to be Invoiced _____

Organisation Address _____

Invoice Contact _____ Invoice/Purchase Order No. _____

Credit Card Authorisation : Mastercard Visa Other _____

Card Number _____ Expiry Date ____ / ____

Cardholder's Name _____ Signature _____

COURSE(S) SELECTED

Course No.	<input checked="" type="checkbox"/>	Course title	Date(s) of course	Number enrolled	Price \$ per head (incl GST)
PETS 01/03		Apply Yourself - Writing to Select Criteria (1 day)	/ /		199.00
PETS 02/03		Apply Yourself - Assertive Interview Skills (1 day)	/ /		199.00
PETS 03/03		Apply Yourself -Writ to SC and Assert IS (2 days)	/ /		350.00
PETS 19/13		Apply Yourself - Writ to SC and Assert IS (1 day)	/ /		199.00
PETS 04/03		Serve Them Right (1 day)	/ /		199.00
PETS 05/04		You'll Just Have To Manage – Module 1 (2 days)	/ /		350.00
PETS 07/05		You'll Just Have To Manage – Module 2	/ /		199.00
PETS 11/05		You'll Just Have To Manage – Both Mod.	/ /		499.00
PETS 06/04		Assert Yourself (1 day)	/ /		199.00
PETS 08/04		Be Selective – Essential Knowledge (1 day)	/ /		199.00
PETS 13/07		Be Selective – Practical and Applied (1 day)	/ /		199.00
PETS 14/07		Be Selective – Both days	/ /		350.00
PETS 10/04		Get In Training (1 day)	/ /		199.00
PETS 12/07		All Change (1 day)	/ /		199.00
PETS 15/12		• Just Ethics – Module 1 (1 day)	/ /		199.00
PETS 16/12		• Just Ethics – Modules 2-6 (1 day)	/ /		199.00
PETS 17/12		• Just Ethics – Modules 1-6 (1 day)	/ /		199.00
PETS 18/12		Risky Business (½ day)	/ /		99.00
PETS 99/03		Other (specify) : • Courses only available to individual state government departments			
TOTALS					

Important Conditions of Your Enrolment

We deliver each of our courses for the all-inclusive fees shown above. Each fee per head is based on a minimum of 10 participants per day. Should actual attendance on any day fall below 10, then a flat-rate charge of the above fee for that course multiplied by 10 will apply. If this occurs, please note that this is a flat-rate fee for the day course regardless of the actual numbers attending below 10. Where attendance exceeds 10, the scheduled fee per head will be charged. Our quoted course fee includes facilitation by the presenter, stationery for the presentation and the participants, training manuals for the participants, and a personalised course attendance certificate for each participant. The venue, catering, training room, and audio-visual equipment (excluding a laptop computer but including a data projector) are to be provided by the organisation engaging us. All facilities and equipment should be set up and available for use at least 30 minutes prior to the advertised start time for the training on each day of the course.

We also reserve the right to vary and update the content of courses as required. No guarantee of gaining employment or workplace promotions as a result of attending our courses is made or implied.

ENROLMENT ADMINISTRATION ONLY:

Enrolled by _____ Date of Enrolment ____/____/____
 (Pathways ETS Staff Member to sign)
 Client I.D No: _____ Issued Pathways ETS Certificate No. _____
 Re-enrolment (Yes/No) _____ Last Enrolled with Pathways ETS (mm/yy) ____/____

Fax completed form to 08 9840 8817 or post to Pathways ETS, PO Box 215, Denmark, WA 6333.
 (ABN : 21 791 522 600)